



## Student placement policy

### Statement of intent

We recognise that qualifications and training make an important contribution to the quality of the care and education provided by early years settings. As part of our commitment to quality, we welcome the placement of students undertaking early years qualifications and training.

### Aim

We aim to provide for students on placement with us experiences that contribute to the successful completion of their studies and that provide examples of quality practice in early years care and education.

### Method

- We require schools and colleges placing students with the setting to vouch for their good character.
- We supervise students at all times and do not allow them to have unsupervised access to children.
- Students who are placed in our setting on a short term basis are not counted in our staffing ratios.
- We take out employers' liability insurance and public liability insurance, which covers both trainees and voluntary helpers.
- We require students to keep to our confidentiality policy.
- We co-operate with students' tutors in order to help students to fulfil the requirements of their course of study.
- We provide students, at the first session of their placement, with a short induction on how our setting is managed, how our sessions are organised and our policies and procedures.
- We communicate a positive message to students about the value of qualifications and training.
- We make the needs of the children paramount by not admitting students in numbers that hinder the essential work of the setting.

This policy was adopted at a meeting of

Child's Play Pre-school

Held on (date)

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Signed on behalf of the Proprietor

\_\_\_\_\_

Role of signatory

owners

This policy was reviewed on

\_\_\_\_\_ (date)

*continue as necessary*

\_\_\_\_\_ (date)